**City of Grand Mound**

**Minutes of the Public Hearing FY20 Budget**

**Minutes of the Public Hearing FY19 Budget Amendment 1**

**Minutes of the City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**February 11th, 2019**

Mayor Crosthwaite called the Public Hearing for FY20 Budget to order at 6:50 p.m. City Council members present were; Fischer, Beuthien, and Brix. Council Member Olson was absent. No Public comments were received. Mayor Crosthwaite closed the hearing at 6:54 p.m.

Mayor Crosthwaite called the Public Hearing for FY19 Budget Amendment 1 to order at 6:55 p.m. Council members present were Brix, Fischer, Beuthien. Council Member Olson was absent. No public comments were received. Mayor Crosthwaite closed the hearing at 6:59 p.m.

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members present were; Fischer, Brix, Beuthien. Council Member Olson was absent.

Motion by Beuthien, second by Fischer, to accept and approve the consent agenda including the following detail resolution: Ayes All.

**VENDOR DESCRIPTION AMOUNT Check #**

Alliant Energy Utilities $3,758.93 20472

Auditor of State Periodic Exam Fee $1,200.00 20473

Airgas Shop Supplies $19.90 20471

Aetna EAP Services $8.40 20470

Aflac Employee Paid Insurance $246.96 20454

B&J Electric Christmas Street Light repairs $93.00 20474

B&J Electric Well pump motor check $31.00 20474

Brandt Construction HMA Street patching $8,574.30 20475

Brandt Construction Alley/STSW Final/No.3 $89,889.78 20492

Clinton County Fireworks FY19 Donation 4th of July $2,500.00 20493

Clinton County Clerk Court recording fees $170.00 20476

Clinton Co. Sheriff Police Contract $1,389.15 20477

Diva & Tej Fuel $493.24 20494

Dewitt Office Center Office Supplies $139.34 20486

Des Moines Stamp Notary Stamp $28.00 20478

EFTPS January Federal Withholding $1,285.37 Electronic

First Trust Visa Card Postage/PW Laptop $1,638.13 20459

GIS Benefits Employee Paid Insurance $14.47 20455

GMCCC Phone/Internet/Fax $394.88 20479

Hawkins Water Chemicals $544.29 20480

Hintz Lawn Care Snow Removal $577.50 20481

Iowa Dept. of Revenue Water Service Excise Tax $1,107.00 Electronic

Iowa Dept. of Revenue Quarterly State Withholding $962.00 Electronic

Iowa Dept. of Revenue Quarterly Sales Tax $261.00 Electronic

IPERS January IPERS Deposit $985.47 Electronic

I+S Group Storm Water/Alley Engineering Fees $7,594.00 20484

Iowa Codification Ordinances 288-18 to 290-18 $403.00 20483

IMFOA Iowa Municipal Finance Membership$50.00 20482

J. Stearns UB Deposit Refund $60.67 20464

JJJ Enterprises Water Service ER Repair $1,773.95 20485

JD Financial Public Works Supplies $80.92 20456

Napa Premier Parts Inc Alternator $181.89 20487

Observer Publications $705.89 20495

USPS Po Box Annual Rental Fee $76.00 20489

USA Blue Book Water Supplies/Pump $666.88 20488

U.S. Cellular PW Cell Phone $64.62 20502

Wellmark Insurance Insurance $2,428.02 20457/20458

WGML Garbage Contract & Recycling Fees $2130.00 20491

W. Fischer Recycling Bin Storage Unit Fee $120.00 20495

C. Marlowe January Wages –Full Time $1,785.00

M. Conner January Wages- Full Time $2,603.93

G. Hintz January Wages- Seasonal $180.00

K. Geffers January Wages- Part-Time $1,296.00

K. Crosthwaite January Wages- Mayor $400.00

N. Lange January Wages- Affidavit Operator $800.00

**Account Revenue Expense**

General $7,549.71 $33,219.48

Road Use $7,004.67 $830.79

Employee Benefits $192.60 $2,713.85

Emergency $28.72 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $0.00 $0.00

08 Citizen Project $0.00 $0.00

Water $7,980.16 $45,686.16

Sewer $5,756.48 $761.58

Sewer Relining 2012 SRF $0.00 $0.00

Landfill/Garbage $5,452.70 $3,776.09

Storm Water $893.40 $61.83

Hwy 30 STSW $0.00 $0.00

Sunnyside/Clinton STSW $0.00 $1,083.30

Clinton ST Storm Sewer $0.00 $0.00­­­\_\_\_\_\_\_

**Total $34,858.44 $88,133.08**

Public Comment: No public comments were received.

The Clinton County Sheriff’s report was read.

City Attorney’s Report: None.

J. Hintz attended to provide information and request a donation for Operation Prom for the Cal-Wheat school this year. Motion by Beuthien, second by Fischer to approve a donation in the amount of $200.00. Ayes; All.

S. Beuthien, President of the Community Center Board stated a new board had been established, including the following members; Sarah Beuthien, Tammy Crosthwaite, Tami Guy, Lynette Meggers, and Lisa Butt. The Community Center is not owned by the City. The Center is owned by the Grand Mound Community Corporation, which is a Chapter 504 revised domestic non- profit. The Board provided a statement of financials and requested a donation to help with funding the operations of the Center in addition to a roof that is needed on a portion of the building. The Board plans to seek additional donations and fundraisers within the Community to help keep the Center funded and operational as a non-profit. Pending future funding, the City and Community Center Board may need to revise the lease to account for the increase in funding needed. Motion by Fischer, second by Brix to donate $3,000.00 to the Community Center Board. Ayes; All.

Council requested the City Clerk to contact CJ Trucking to advise of their options to have a discharge agreement drafted.

EMC Insurance quote was presented by Mark Bixby. No action by Council.

City Attorney Pillers requested ICAP to provide documentation of their request to properly insure the Volunteer Group, Grand Mound Community Historical Museum Committee.

The Grand Mound Ball Park is not owned by the City. The Ball Park is owned by the Grand Mound Ball Club. The Grand Mound Ball Club is a Chapter 504 revised domestic non-profit. Citizens have addressed concerned about the condition of the pavilion, concession stands, and other areas at the park. The City has a lease with the Ball Club, which allows the City to trim trees, mow/trim the property, turn water on and off, maintain the playgrounds and tennis courts, clean and maintain the restrooms, take reservation calls for the park, and pay utilities. The remaining responsibilities, such as repairing the pavilions, is the responsibility of the Ball Club. The City is actively working with the Ball Club to develop a plan for future improvements and maintenance. The City Attorney will reach out to the Ball Club to discuss the status of the Ball Club and their ability to make the necessary repairs to areas of concern within the Ball park.

The Public Works Department will obtain an additional bid for the Tennis Court project for the March City Council Meeting.

The Public Works Department will obtain an additional bid for the 5 brick manholes remaining in town, for the March City Council Meeting.

700 Block Clinton Street: Street work bid. Determann provided an additional bid for an 85’x33’ section of Clinton Street (East Street heading West) to have a 3” mill and fill completed. Council requested the bid to include the Clinton Street section, and to remove the Crystal Creek to Hwy 30 section, as this area will be completed when the remainder of East street is addressed in year 6 of the pavement management plan. Determann will be contacted to revise the bid and to discuss boulevard options for the Pavement Management Plan Year 1 and Year 2, as an addition to the Seal Coating for Year 1 and 2, and the 600 Block Mill and Fill of Fulton Street.

The boulevard at 606 Fulton Street for Saint Phillip & James Catholic Church, was discussed with members of the Church and City Council. The area will be added to the 600 block of Fulton Street’s work set for May/June of 2019, to correct the grade to allow storm water to flow east to a planned storm water intake.

A boulevard improvement policy will be discussed further at the March City Council meeting. Council would like to see a policy put into place, to require property owners to obtain a no-fee based permit from the City prior to making alterations within the boulevard.

Motion by Beuthien, second by Fischer to authorize a lien to be filed on Parcel ID # 4602160000. Ayes; All.

Motion by Fischer, Second by Brix to close Smith Street from the Railroad tracks to Fulton Street for the Combination Sale on March 2nd, 2019. Ayes; all.

Motion by Brix, second by Beuthien to approve a $500.00 donation to the Referral Center in FY20. Ayes; All.

Motion by Brix, second by Beuthien to approve the FY20 Clinton County Sheriff’s Contract. Ayes; All.

Motion by Fischer, second by Brix to approve Midwest Group Benefits Administration of a Flexible Spending Account Benefit for Full Time Employees. Ayes; All.

The current storm water utility rate was discussed. A draft utility rate increase will be presented at the March 11th, 2019 City Council meeting, with a proposed increase of $1.50 per property per month. The rate increase is needed to help maintain the storm water improvements that have been installed over the last few years, and to budget for future improvements.

Council requested the Public Works Department to obtain a bid to have an additional water tower evaluation completed, to compare with the latest evaluation received.

The City’s purchasing policy was discussed. No adjustments are required at this time.

Motion by Beuthien, second by Brix to authorize the Mayor to approve and sign the Storm Sewer Improvement Project 16-19333 Change Order No. 1. Ayes; All.

Motion by Brix, second by Beuthien to authorize the Mayor to approve and sign the Storm Sewer Improvement Project 16-19333 Change Order No. 2. Ayes; All.

Motion by Beuthien, second by Brix to authorize the Mayor to approve and sign the Storm Sewer Improvement Project 16-19333 Pay Request No. 3. Ayes; All.

Motion by Fischer, second by Beuthien to authorize the Mayor to approve and sign the Storm Sewer Improvement Project 16-19333 Certificate of Substantial Completion. Ayes; All.

Motion by Brix, second by Beuthien to authorize the Mayor to approve and sign the Alley Project 17-21230 Notice of Acceptability of Work. Ayes; All.

Motion by Brix, second by Fischer to authorize the Mayor to approve and sign the Alley Project 17-21230 Final pay Request. Ayes; All.

Motion by Beuthien, second by Brix to fill the City Council Member Vacancy by Special Appointment on 3/11/19. Ayes; All. Interested parties should contact the Mayor. The notice of intent to appoint will be published in the Observer.

Resolution No. 19-03 “City Budget Amendment and Certification Resolution-FY2019-Amendment #1” was introduced by Beuthien with a second by Fischer. Roll Call: Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 19-04 “Adopting the Annual Budget for FY20” was introduced by Fischer with a second by Brix. Roll Call: Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 19-05 “A Resolution to Approve the City of Grand Mound signing the Brownfields Coalition memorandum of Agreement” was introduced by Brix with a second by Beuthien. Roll Call: Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 19-07 “A Resolution providing a list of transportation priorities within the City of Grand Mound for fiscal year 2020 to 2022 that are eligible for Rural County Transportation Program (RCTP) funding” was introduced by Beuthien with a second by Fischer. Roll Call: Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 19-08 “A Resolution authorizing the filing of a Rural County Transportation Program (RCTP) grant application with the Clinton County to assist with the funding for The City of Grand Mound’s Pavement Management Plan Year 2 Project in The City of Grand Mound” was introduced by Fischer with a second by Beuthien. Roll Call: Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Motion by Fischer, second by Brix to set a public hearing on Ordinance No. 291-19 Amending Chapter 106 Collection of Solid Waste, at 6:55 p.m. on 3/11/19. Ayes; All.

Public Works Superintendent, Marlowe, reported the water treatment filters were going to be shocked/treated over the next week. Single stream recycling will be another week or two before it is able to begin. Fischer requested Marlowe plow the South side boulevard of the Post Office. Fischer/Marlowe discussed future bids to have two bays of concrete poured for the Salt shed. Marlowe will obtain bids for the work to be completed in FY20. The City Clerk inquired about hiring someone to install the remaining new water meter systems. Council requested Marlowe to obtain two bids to do so.

City Clerk, Conner, reported lightening had damaged well #2, and an insurance claim was submitted and received for $7,757.95. Conner reported grant applications through Bike Path, and the Large Wellmark Grant had been submitted to help fund the Ball Park Trail. A RCTP grant will be submitted for funding to help with street improvement projects. ECIA will be assisting to write the CCDA grant for the trail in August of 2019. Conner and Marlowe have been researching various lighting options for the trail, to be discussed later this fall with ISG during the preliminary design phase. The PZ Commission will meet on 2/18/19 at 6:00 p.m. at City Hall with Dan Fox from ECIA.

Mayor, Crosthwaite, reported ECIA offers a nuisance abatement administrative service.

Council Member Beuthien: No report.

Council Member Fischer: No report.

Council Member Brix: Brix, would like to discuss adding a Yield sign to the South/East corner of the Clinton/Lincoln street intersection. This will be added to the March agenda.

Motion by Brix, second by Beuthien to adjourn at 10:15 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday March 11th, 2019, at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”